

TOWN OF LYME
Select Board Meeting
October 16th, 2014
Town Office Conference Room
Approved

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Chief O'Keefe (Police), Dina Cutting (Administrative Assistant), Rob Finley & Scott Williams (Pathways Engineering LLC), Harvey Brotman (Chaos computing) & Rusty Keith, Community member.

1. Chair Smith called the meeting to order at 8:00AM.
2. Pathways Consulting: The board reviewed a report concerning Fisher Bridge. This report is a requirement per DES permitting. The board, Scott and Rod reviewed the proposal for the River Road drainage and road designs. The final plans will include under drains, culverts and catch basins. It was confirmed the Highway department should not use the vibrating roller on this section of River Road. Concerns with salt corrosion on concrete box culverts were discussed. Culvert alternatives were discussed. DES wants a natural bottom culvert which is best for aquatic life. Possible driveway culverts were reviewed and discussed. Meetings with the Conservation Commission and River Committee would not be necessary in the Select Boards opinion. Buried utilities will be Pathways responsibility to clear. Ownership of documents were also reviewed and discussed. Pathways noted they were happy to negotiate various sections of the contract before agreeing on this document. Pathways felt there should be the ability to be notified if their work were to be used by others and how it would be used. This is standard in most engineering contracts. The board feels that if the town requests the work and pays for the work the resulting documents belong to the town. The Town needs to be fiscally responsible and feels the current proposal is more than the town can afford. Pathways will make changes to the proposal, send it back to the board and it will be reviewed by town counsel. The board thanked Rod and Scott for coming.
3. Robert Thebodo: The board thanked Bob for his service this summer at Chase Beach. MacKenzie reviewed the adult swim dock with Bob. The only responsibility would be putting the dock in and taking it out. Bob noted he did not want to send the wrong message but he feels strongly against having this adult swim dock. Bob reviewed various liability concerns and safety issue he has with this kind of set up. For many reasons Mr. Thebodo stated he was not willing to take this responsibility on. The board thanked Mr. Thebodo for is honesty.
4. Rusty Keith: Dropped a draft letter for the Select Board to review concerning Current Use taxation information. They will discuss this letter at the next meeting.
5. Chaos Computers: Harvey Brotman reviewed the present computer set up for the Town Offices/ Police Station. Concerns were noted by another computer consultant questioning the town's security. The sonic wall the town has is older and due to be replaced next year. Mr. Brotman confirmed the town's computer system is safe and secure. O'Keefe reviewed some police needs as far as speeds for up loading and down loading. The police software has not run well with the Fairpoint connection. Mr. Brotman is not licensed to work on the software program the Police Department runs. O'Keefe will give Mr. Brotman contact information for the police computer consultant he has been dealing with, they will discuss and get back to Cutting & O'Keefe for budget figures.
6. MacKenzie moved to approve the minutes of October 9th, 2014 meeting. Seconded by

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Smith. Minor changes were offered. Voted unanimously in favor.

7. Matters arising:
 - Trees on Acorn Hill: Landowner gave approval for this emergency tree removal project.
 - Slump on River Road: CLD expressed concern over the critical nature of this problem and the only viable solution may be to move the road. CLD would like to get borings to assess the ledge profile under the road. CLD will develop a proposal on possible solutions. Then an RFP will be developed and this will go out to bid. MacKenzie will clarify with CLD what the cost would be to come up with the possible solution to fix this slump area. Willis Consulting Engineering: MacKenzie will have CLD notify Willis Consulting and discuss having Willis do the additional borings (because they will be on River Road). For safety reasons, the board would like to get an opinion on this section of River Road, should this be weight restricted?
 - Bridge in a backpack was briefly reviewed.
8. Public comments: None at this time
9. Manifest: No manifest
10. Cutting noted the department proposals for the 2015 budget worksheets have not all come in. Smith will send a reminder e-mail.
11. Appointments were signed for James Munroe-Conservation Commission & Mary Beth Keifer-Conservation Commission alternate.
12. Committees & Commissions:
 - Planning Board: Working on recommend changes for ordinance for Town Meeting vote.
 - Coffee hour: 1) Smith had a request to consider a crosswalk from the skating rink to Lyme Country Store. 2) Concerns were noted with the parking ordinance and if this was going to generate more tickets being written by the police department. 3) Suggestions that the Town pushes the snow back on the common for more winter parking. 4) Increase parking spaces in the Park and Ride - when is this going to be done? 5) Requesting that the speed cart be put out every day, Smith noted the new signs were coming soon. 6) Concerns were expressed about 172 Goose Pond Road, trash, tires, and various other concerns were noted on this property.
 - MacKenzie reviewed the SnoPro workshop she attended. Literature was reviewed and will be passed along to the Highway Department. It is important that the sanders get calibrated. Eventually DES will be requiring towns to decrease the amount of salt used in winter road maintenance. Lots of different techniques to be considered as far as salting, plowing, sanding and winter maintenance of the roads. MacKenzie noted it would be worthwhile for the Highway employees to attend this workshop.
13. Ongoing business:
 - Once the school is done with the top soil the town will continue to sell what is leftover.

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14. Pelton Lane culvert request: Stearns & Smith met with the land owners and discussed option.
15. Concerns about “to be fixed” cemetery water and various other issues from the Sexton were referred to the Cemetery Trustees.
16. William LaBombard would like the board to consider trading his trailer for the trailer the highway department is presently using. LaBombard reported he had discussed this with Stearns and Stearns was okay with this trade. Smith will discuss this with Stearns and report back to the board.
17. 2015 mowing bids were opened:
 - Cura Property Maintenance LLC-\$39,9000
 - Williams Lawn Care & Landscaping-\$27,050
 - Mending Wall Lawn Care-\$41,350
 - Winslow Mountain Lawn care-\$42,000
 - Lyme Lawn Care LLC-\$39,400

After reviewing all bids Smith moved to have Lyme Lawn Care continue the mowing services for the Town of Lyme. Seconded by MacKenzie. Voted unanimously in favor.
18. The board review how the slump advise and proposal was going to be done so that everyone was on the same page:
 - I. CLD will look at the problem area
 - II. CLD will give a proposal including what will need to be done to save this bank area and road section.
 - III. Then the board will consider a RFP and/or address what needs to happen next.
19. Reminder Stearns will come to the next meeting to review the Snow & Ice Policy with the board.
20. There being no further business at 10:45AM MacKenzie moved to adjourn. Seconded by Smith. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting